

TRAINING AND EXERCISE SUBCOMMITTEE

MEETING MINUTES

WEDNESDAY, FEBRUARY 7TH, 2018

DELAWARE FIRE SCHOOL

On February 7th, 2018 the Training and Exercise Subcommittee meeting was held at the Delaware State Fire School in Dover with representatives from the Training and Exercise Subcommittee and the Delaware Emergency Management Agency (DEMA).

Attendees	Agency
Robert Newnam, Chairman	DSFS
Eric Morgan	DEMA
Karen Townsend	DEMA
Mei Johnson	DEMA
Jessica McIntire	DEMA
Devon Stover	DEMA
David Mick	Kent County EMA
Lisa Tanielian	DDA
John Tinger	Kent County EMS
Megan Williams	DHA
Dwayne Day	DelDOT
Tucker Dempsey	DSFS
Matthew Higgins	DNREC
Claudette Martin-Wus	DTI
Harvey Velott	DSP/DIAC
Glenn Marshall	Sussex Co. EMS

- Chairman Robert Newnam welcomed everyone called the meeting to order at 8:32 a.m.
- A quorum of members were present and introductions were made.
- A motion was carried for an approval of the January 3rd, 2018 meeting minutes.
- Correction to the January 3rd agenda. A motion was carried for approval of January 3rd agenda. APPROVED (Motion by Claudette Martin-Wus, Second by Matthew Higgins)

EXERCISE PROGRAMS

Eric Morgan Reports on behalf of Tom Nesbella:

- Sussex TTX, water contamination, 17 Jan 2018
- DEMA REP, TTX 8 Feb 2018
- FEMA RG III, S&R WS 13-14 Feb 2018
- State Active shooter WS, 3 TTX one for each county 27,28 Feb, 1Mar 2018
- FS Special Ops drill, re-scheduling for 24 Mar 2018
- Wilmington, WS water emergency plan, re-scheduling for 16 Mar 2018
- DEMA, REP dress, 27Mar 2018
- IMT, TTX, Mar time Frame
- DEMA FSE, Atlantic Fury, 2-9 May 2018
- DEMA graded REP 22 May 2018
- PH FSE Mass care, 11-15 June 2018
- DTI Onsite exercise, 8 Mar
- Harvey will provide updates on exercises to be cancelled

Other DE exercises

- LE
 - o State-wide TTX's for school shooting/shelter-in-place, ongoing this year
 - o TTX, DSCYF active shooter TBD
 - o TTX, OMB active shooter TBD
- HC
 - o Bay health:
 - December 2018: Lockdown in Smyrna at the Medical Services Building. It will be an active Shooter scenario with the entire facility
 - January 2019: Hospital evacuation with real patients and real employees. We will shut down the old hospital and will be moving everyone into the new hospital (3 ½ miles away). We will be using DE-Trac. Full blackout on generator power (up to 4 hours) to maintain emergency systems
 - o Beebe:
 - February 2018: Network Outrage Drill (Date TBD)
 - January 17: Sussex County Water Contamination Table Top Exercise
 - o CCHS:
 - November: Completed Evacuation drill with the Rehab staff
 - October, 2019: Mass vaccination – 12000 staff to be vaccinated in 12 hours
- St. Francis:
 - o November: Mass Casualty Drill- Active Shooter in Christiana ED and patients were diverted to Wilmington. Also added a bus accident with 25 students.
 - o December 5: Full Scale Active Shooter Drill

TRAINING PROGRAMS

Eric Morgan Reports on behalf of Tom Nesbella:

- 2017 schedule
 - AWR-209 Dealing with the Media, TBD
 - PER-320 PPE course for PH, 20 Mar 2018, 32 enrolled
 - DOT PHMSA Rail Car Response, 22 Mar 2018, 16 enrolled
 - MGT-331 COOP, 10-11 Apr 2018, 11 enrolled
 - AWR-343 Hurricane awareness, 9 May 2018, 3 enrolled
- In-residence courses;
 - Center for Domestic Preparedness (CDP), 1
 - Now accepting resident training class applications
 - New Mexico Tech (NMT), 0
 - Counter Terrorism Operations Support (CTOS), 0

AFTER ACTION REPORT IMPROVEMENT PLAN

- None

FINANCIAL STATEMENTS

Eric Morgan Reports on behalf of Tom Nesbella:

- Financial Statements, FY15 SHSP Training & FY16. FY15 exercise is complete
- LE FY15 Closed Out

OLD BUSINESS

- Written summaries from previously approved classes or conferences:
 - LE: approvals
 - CMT Hostage Negotiation Seminar, 5-7 Feb 2018
 - Institute of Self Defense Combat Course TBD
 - FIAT Instructor Course, 25 Feb-2 Mar 2018
 - MARGIN Annual Gang Conference, 4-7 Mar 2018
 - Maritime Security Conference, 7-8 Feb 2018
 - BRAVO3 EOD Conference, 4-8 Feb 2018
 - Ice Dive Training, 13-16 Feb 2018

- Outlaw Motorcycle Gang Conference, 9-15 Sept 2018

FS: approval

Drone Pilot Online Certification Prep Course, TBD

CS: approval

REP/ GIS conference, 16-19 Apr 2018

Cyber conference, 15-21 Apr 2018

- Chairman Newman states that all disciplines should be aware that a report has to be given that will include dates and locations.
- Chairman Newman states that the requested feedback is valuable to determine if the course should be brought back as effective training and for DEMA purposes to share with internal staff.

NEW BUSINESS

- Requests for Training
- Any requests over \$25,000 must go through the GSS approval process prior to approval of the T&E subcommittee per our fiscal year.
 - Law Enforcement
 - \$1060.00 was requested to send five personnel to attend the FEMA Region III Search and Rescue Workshop Tactical in Philadelphia, PA
 - \$7425.00 was requested to train fifteen Officers to the Less-Lethal Re- Certification Course at the Delaware State Police Firearms Training Unit
 - \$3,030.50 was requested to send one personnel to attend the Analytical Certification and Annual Training in Anaheim, CA
 - \$1,227.00 was requested to send one member to the North American Mounted Unit Commanders Association Conference in McAllen, TX
 - \$2116.00 was requested to send two Detectives to attend a training course on Social Networking and Intelligence Investigations provided by the National White Collar Crime Center in Greensboro, NC
 - \$6,500.00 was requested to send one Officer to attend the FBI Hazardous Devices School in Huntsville, AL
 - \$1,239.00 was requested to send one personnel to attend the 2018 DHS Specialized Analytic Seminar covering Transnational Organized Crime in Cheyenne, WY
 - \$536.70 was requested to send one Analyst to the DHS Narcotics Specialized Analytic Seminar in Harrisburg, PA
 - \$3,767.00 was requested to send one Analyst to attend the 2018 IALEIA Conference and Training event in Anaheim, CA
 - \$2,455.60 was requested to send one Analyst to attend the DHS Cybersecurity Seminar in Lemont, IL
 - APPROVED (Motion by Harvey Velott, Second by Tucker Dempsey)
 - EMS
 - \$18,00.00 was requested to send one employee to attend the REP conference in Seattle, WA
 - MOTION TO TABLE APPROVED (Motion by Tucker Dempsey, Second Dwayne Day)

- CT
 - \$4,795.00 was requested to send five individuals to attend the Safety UAS Conference in Crozet, VA
 - \$3,554.00 was requested to send one individual to the UAS Level 1 Thermography Certification Course in Nashua, NH
 - \$9,800 UAS Pilot Qualification Course
 - APPROVED (Motion by Tucker Dempsey, Second Glenn Marshall)
- FS
 - \$12,495.00 was requested to send three medical specialists to attend US&R training in New York, NY
 - APPROVED (Motion by Harvey Velott, Second Matthew Higgins)
- HZ
 - \$3,029.00 was requested to send two individuals to attend the Clandestine Laboratory Response Training Course in Clarington, OH
 - APPROVED (Motion by Harvey Velott, Second Tucker Dempsey)
- Requests for Exercises
 - LE \$1,060.00 for S&R workshop

NIMS COORDINATOR UPDATE

Devon Stover Reports:

- FEMA has updated the 48 Core Capability Development Sheets. The improvements for February 2018 include navigation pages to improve user search and experience, new resource types released by the FEMA National Integration Center, updated tools for Natural and Cultural Resources Core Capability and version date stamps and other minor fixes.
- FEMA's National Integration Center is seeking public feedback on 109 NIMS Job Titles/ Position Qualifications and Resource Typing Definitions. The National Engagement Period will conclude at 5:00 pm EST on February 27, 2018. To provide comments, please complete the feedback form and submit to FEMA-NIMS@fema.dhs.gov.
- Some of the job titles include the following areas: Critical transportation, Environmental Health/ Health Safety Response, Fatality Management Services, Infrastructure Systems, Natural and Cultural Resources, On-Scene Security, Protection and Law Enforcement, Operational Communications, Operational Coordination, Public Health, Healthcare, and Emergency Medical Services, Risk Management for Protection Programs and Activities and Situational Assessment.
- FEMA recently launched Preptalks. It is similar to TED Talks with an emergency Management Focus. The First Symposium was held at George Washington University. There will be more scheduled and you could visit www.fema.gov/preptalks for more information.
- FEMA announced a National Engagement for the Draft NIMS Implementation Objectives. FEMA wishes to ensure that these objectives align with the new NIMS 2017 Refresh. Feedback period concluded Monday, February 5th, 2018 at 5:00 pm EDT.
- Chairman Newnam then requested what was most important to focus on out of these for fire service.

- Devon replies that it most important for the fire service and most others in this room to focus on the job titles, position qualifications and resource typing definitions due to this affecting how they type, define and request resources. It is also important to review the core capability changes.

CERT/CITIZEN CORPS

Mei Johnson Reports:

- Feb 10 Camp Fury Empowerment Day at DSFS
- Feb 23-24 CERT Course at Calvary Church in Dover
- Mar 4 Emergency Preparedness Workshop at Calvary Church in Dover
- April 27-28 CERT Course at DelTech in Georgetown

OTHER SUBCOMMITTEE BUSINESS

- None

COMMITTEE MEMBERS COMMENTS

- None

CONCLUSION

- Per Chairman Robert Newnam **the next meeting will be March 7th**
- Per Chairman Robert Newnam the meeting was adjourned.
- Meeting adjourned at 9:04 am

Respectfully Submitted,
-Beverly Wright